



## **VETERANS OF FOREIGN WARS**

### **Chalfont Post 3258**

P.O. Box 243

Chalfont, Pennsylvania 18914

### **STANDING RULES**

### **FOR VETERANS OF FOREIGN WARS OF THE UNITED STATES**

### **CHALFONT POST 3258**

AS ADOPTED AT THE JULY 2020 POST MEETING BY THE MEMBERSHIP

**GENERAL INFORMATION:** Standing Rules are needed to ensure an orderly and efficient operation of our Post. The Standing Rules of Chalfont VFW Post 3258 shall in no way conflict with or override the By-laws, Ritual, General or Executive Orders provided by the National Organization, the Department of Pennsylvania, or the Department of Pennsylvania, Eighth District of Veterans of Foreign Wars. Standing Rules may be adopted by a majority vote of a regular membership meeting. The Standing Rules Committee (for Annual Review) will be appointed by the Post Commander. Once adopted, these Standing Rules may be amended, changed, or revised by a majority vote at any regular membership meeting.

The following standing rules are hereby adopted:

- 1. Rules for Conducting Electronic Meetings:** By the selection of the Post Commander, an electronic attendance, meeting and/or technology solution that provides post members the option to attend monthly regular and/or special post meetings will be implemented and utilized. The electronic attendance, meeting and/or technology solution shall allow all members to communicate simultaneously during meetings. An electronic voting mechanism shall also be implemented to enable the Post Commander the ability to clearly determine the outcome of any vote of the membership. The minimum standard of an audioconference is required for all electronic meetings. The electronic attendance solution will comply with Section 203 (Article II) of the VFW National By-Laws.
- 2. Electronic Meeting Solution Purchase:** Annually, the Post Quartermaster, upon direction from the Post Commander, will (up to a total of \$500.00) purchase a 1-Year subscription to an electronic attendance, meeting and/or technology solution that meets the requirements listed in Section 1 of this document.



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3. **Electronic Signature for Documents:** Review, audit and approval of all Quartermasters reports, quarterly audits and other official documentation requiring the signature of the elected post trustees or Commander, will be permitted to be signed electronically. The electronic document signature solution must be capable of validating the authenticity of all digital signatures affixed to any of the aforementioned documents listed in this section. All digital signatures meeting the requirements of this section shall be considered authentic as if they were signed in person.
4. **Authorized Post Representative:** The Commander shall be the *only authorized representative* of Chalfont Post 3258. The Commander may, only upon his/her written authorization, delegate this responsibility to another post member(s).
5. **Standing Rules Review:** All Standing Rules will be reviewed by the Standing Rules Committee in the month of May each calendar year and approved by the membership of Chalfont VFW Post 3258 at any Post meeting annually.

Adopted by the Chalfont VFW Post 3258 membership: 15 July 2020

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John August Otte  
Post Commander  
Chalfont VFW Post 3258

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John August Otte  
Adjutant  
Chalfont VFW Post 3258